

HAAKON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
February 1, 2022

The Haakon County Commissioners met for their Regular Meeting on Tuesday, February 1, 2022. Chairman Steve Daly called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. A quorum was established with the presence of Chairman Daly, Vice-Chairman Lincoln Smith, Commissioner Tom Radway, Commissioner Mike Gebes and Commissioner Nick Konst.

Also attending the meeting were Auditor Carla Smith, Deputy Auditor Stacy Pinney, States Attorney Marty Jackley by phone, Director of Equalization Amanda Frink, Sheriff Fred Koester, Assistant Highway Superintendent Val Williams, Pioneer Review Representative Tami Ravellette and Carol Schofield.

All motions were approved unanimously unless otherwise noted.

Commissioner Gebes motioned, second by Smith, to approve the agenda with the addition of Health Nurse to the Department reports.

The January 4, 2021 Regular Meeting minutes were read and motion by Radway, second by Smith, to approve.

Auditor Carla Smith reported the Health Nurse/WIC secretary has resigned. County Nurse Heidi Burns will be advertising the position for two weeks and will give a report at the March Regular Meeting.

State's Attorney Marty Jackley reported being in Rapid City to work on finalizing a criminal case and will likely have a better update at the next meeting. Mr. Jackley had no other business to present.

Auditor Smith reported on behalf of Emergency Manager Lori Quinn, the final copy of the Hazard Mitigation Plan should be ready later this month. Homeland Security Grant period is open again until February 18th if there are any projects in mind.

DOE Amanda Frink reported they are fixing some errors before printing assessment notices. These will be mailed by March 1st as required. The department is considering purchase of another tablet to better complete assessment visits. Frink also stated an office computer crashed and need to surplus. Konst motioned, second by Radway to surplus the computer tower and destroy the hard drive.

Sheriff Fred Koester joined the meeting and gave a report. The department has made a couple of arrests in January, there have been several people being held in the Winner Jail, several civil trials will be coming up, they have been patrolling regularly watching for road sign damages. The application has been submitted for the deputy to attend training.

On behalf of Extension Service Officer Kaycee Jones, the grant she applied for to repair the pole building roof at the 4-H ground has been approved.

Auditor Smith gave the Auditor/Treasurer report. The 2022 Haakon County budget and the 2022 Tax Levy for Haakon County were approved by the SD Dept of Revenue. Lowe Roofing has responded with a tentative schedule of May to fix the roof. A letter by USDA/NRCS was received asking for any

information on possible historical locations or preservation concerns in the county. The Emergency Management Cash balance is currently a negative balance, this will be remedied when receive the funds from a recent grant award. If funds not received by March meeting, will need formal action to transfer money to the budget.

Moving on to items needing action: Gebes motioned, Radway second, to send the letter drafted regarding the new CDL regulations to the Governor and Legislators. The annual WIC contract was presented with some clerical and accounting changes, Radway motioned, Smith second to approve Chairman Daly to sign. The process was reviewed on doing a supplement the 2022 Budget for two new line items. Gebes motioned, seconded by Smith, to authorize the Auditor to post a Notice of Hearing on March 1, 2022, at 1:30 PM to consider a supplement to the American Rescue Fund (ARP) Budget and the Rural Access Infrastructure Fund Budget (RAIF), these Funds having been created and revenues received after the 2022 Annual Budget was completed. Vote: Unanimous.

Transfer of Budget Amounts annual transactions. Smith motioned, Konst seconded, to move money from Unassigned into Capital Accumulations Account (101-0-276.02) \$75,000 for CH/HWY and \$10,000 for Sheriff Vehicle. Approve Budgeted Payments, annual transactions. Smith motioned, Gebes second, to approve budgeted items for payment, \$7,200 to Haakon Co Conservation District, \$2,000 to Haakon Co Fair Board, \$500 to Missouri Shores (Domestic Abuse Disbursement), 25% Road Money to Municipalities (Philip, Midland).

Smith motioned to Approve Warrants, Utilities & Late Bills as listed below, second by Radway.

Assistant Highway Superintendent Val Williams gave a report on department business. Several roads have been worked on and completed with gravel hauling. Double checking with Holloway Construction on deck width for work to be done on Couch Rd bridge before accepting the quote. Truck replacement program is in the works with paperwork, currently one truck is down. Looking into delivery timeline on new pickups ordered in 2021. Two workers working to finish driving portion of CDL. Safety meeting in Wall on Thursday for the department to attend. Radway motioned, second by Smith to enter Executive Session for Personnel Issues at 2:15pm. Smith motioned, second by Gebes, to exit Executive Session at 2:40pm. No Action Taken. Smith motioned, second by Radway, to accept Foreman Otis Funk's resignation and advertise for Superintendent position.

Radway motioned, second by Konst to adjourn the meeting at 2:50pm. The next Regular Meeting will be held Tuesday, March 1, 2022, at 1:00 PM in the Commissioners Room of the Courthouse.

The Gross Courthouse Salary and Payroll Warrants for the month of January 2022 were: **Commissioners** - \$2,991.75; **Auditor** - \$6,452.25; **Treasurer** - \$6,448.25; **States Attorney** - \$4,554.44; **Director of Equalization** - \$6,448.25; **Register of Deeds** - \$4,998.41; **Janitor** - \$3,048.53; **Vet Service** - \$738.67; **Sherriff** - \$8,877.49; **Weed Control** - \$1,162.94; **Highway** - \$25,372.54; **WIC/CHN** - \$1,279.28; **Library**- \$2,185.69; **Extension** - \$1,103.40; **Emergency Manager** - \$1,458.60; **Wellmark Insurance** - \$16,076.50; **AFLAC**- \$251.35; **SDRS** - \$8,099.84; **SDRS-SRP** - \$2,166.66; **Dearborn National Life** - \$136.92; **Delta Dental** - \$1,070.60; **Vision Service Plan** - \$320.18; **Colonial Life** - \$73.47; **Fidelity Security (SIS)** - \$1,201.19; **Haakon County** - \$50.00; **1st National Bank (SS & WH)** - \$15,015.05

The monthly Auditor/Treasurer Report for December 2021, work done in January 2022 is as follows:

Cash Management Account	\$5,321,057.26
ARPA Federal Grant	\$184,551.20
Certificate of Deposit	\$235,000.00
Certificate of Deposit-Library	\$67,079.41

Checks/Cash on Hand	\$3,410.77
Bank Balance	\$2,889.08
Total	\$5,813,987.72

The following fuel bids for January 2022 were submitted as:

HWY	1/5/22	CHS	n/a	Hanson	\$3.09	P40
	1/14/22	CHS	n/a	Hanson	\$3.19	P40

The Vendor Warrants for January 2022 paid in February 2022 were presented and approved as:
AUDITOR: A-Z SHREDDING, PROF FEES, \$85.24, CAPITAL ONE BANK, COMP SUPPORT, \$13.31, CAPITAL ONE BANK, SUPPLIES, \$710.70, CONNECTING POINT, PROF FEES/COMP SUPPORT, \$43.00, OFFICE DEPOT, SUPPLIES, \$93.44, QUILL, SUPPLIES, \$197.70, TOTAL: \$1143.39; TREASURER: A-Z SHREDDING, PROF FEES, \$42.61, CONNECTING POINT, PROF FEES, \$4.00, QUILL, SUPPLIES, \$1,063.96, TOTAL: \$1,110.57; ST ATTY: CAPITAL ONE BANK, SUPPLIES, \$12.53, KEMNITZ LAW OFFICE, OFFICE RENT, \$167.00, KEMNITZ LAW OFFICE, ST ATTY PHONE, \$125.00, TOTAL: \$304.53; COURT APPOINTED ATTY: BONI ENTERPRISES LLC, \$207.90, BRADLEY T BORGE, \$785.67, TOTAL: \$993.57; COURTHOUSE: CAPITAL ONE BANK, PROF FEES, \$55.88, CAPITAL ONE BANK, SUPPLIES, \$125.07, COYLE'S SUPER VALU, SUPPLIES, \$24.55, PHILIP HARDWARE, SUPPLIES, \$22.56, KONE INC, PROF FEES, \$2,648.20, SERVALL UNIFORM, SUPPLIES, \$237.33, TOTAL: \$3,113.59; DIR OF EQUAL: CAPITAL ONE BANK, TRAVEL, \$20.70, CONNECTING POINT, PROF FEES, \$4.00, HCS, PROF FEES, \$350.00, HCS, COMP EQUIP, \$1,418.32, QUILL, SUPPLIES, \$599.92, TOTAL: \$2,392.94; REG OF DEEDS:CONNECTING POINT, PROF FEES, \$2.00, PMB 0112, REPAIRS & MAINT, \$8.10, TOTAL: \$10.10; SHERIFF, CAPITAL ONE BANK, FUEL, \$218.45, CAPITAL ONE BANK, TRAVEL, \$9.34, CAPITAL ONE BANK, OTHER EXP, \$58.00, CONNECTING POINT, PROF FEES, \$8.00, COYLE'S SERVICE, FUEL, \$667.95, CREATIVE PRODUCT, SUPPLIES, \$173.60, PHILIP HARDWARE, SUPPLIES, \$9.57, MG OIL COMPANY, FUEL, \$484.97, MG OIL COMPANY, TRAVEL, \$11.79, PHILIP HEALTH SERVICES, LAB FEES-STATE AND LOCAL, \$105.00, TOTAL: \$1,746.67; JAIL: CITY OF WINNER, JAIL EXP, \$5,435.00, WINNER FAMILY DRUG, JAIL EXP, \$24.00, WINNER PHARMACY, JAIL EXP, \$45.78, TOTAL: \$5,504.78; MENTALLY ILL: AUDRA HILL CONSULTING, PROF SERV, \$118.52, WILLIAM A. MOSS. PSY.D., LLC, PROF SERV, \$2,100.00, PIERRE PSYCHOLOGY-ADA POWELL, PROF SERV, \$4,250.00, TOTAL: \$6,468.52; LIBRARY: BOOK SYSTEMS, INC, ANNUAL DUES & MEMBERSHIP FEES, \$1,210.00, CAPITAL ONE BANK, SUPPLIES, \$21.27, OVERDRIVE, ANNUAL DUES & MEMBERSHIP FEES, \$1,100.00, TOTAL: \$2,331.27; EXT SERVICE: DEPT OF ANIMAL SCIENCES, SUPPLIES, \$26.00, SDSU EXTENSION, SALARIES, \$10,567.75, SDSU EXTENSION, TRAVEL, \$163.53, SHOP 4-H/ NATIONAL 4-H COUNCIL, SUPPLIES, \$21.00, TOTAL: \$10,778.28; WEED CONTROL: WILLIAM MCDANIEL, WEED CONTROL SALARY, \$75.00, SD ASSN OF CO W & P SUPERVISOR, ANNUAL DUES & MEMBERSHIP FEES, \$50.00, VIRGIL SMITH, PROF FEES, \$75.88, TUCKER SMITH, WEED CONTROL SALARY, \$75.00, PAUL STABEN, WEED CONTROL SALARY, \$75.00, TOTAL: \$350.88; RD & BD: A & A TIRE & REPAIR, REPAIRS & MAINT, \$1,003.70, A & A TIRE & REPAIR, SUPPLIES, \$5,774.24, BUTLER MACHINERY CO INC, REPAIRS & MAINT, \$8,202.84, D & T AUTO PARTS, REPAIRS & MAINT, \$253.87, D & T AUTO PARTS, SUPPLIES, \$348.31, ROBERT EISENBRAUN, PROF SERVICES, \$90.00, ERNIES BUILDING CENTER, SUPPLIES, \$70.52, FLOYD'S TRUCK CENTER RAPID, REPAIRS & MAINT, \$80.86, GROSSENBURG IMPLEMENT INC, SUPPLIES, \$18.20, HANSON OIL, SUPPLIES, \$42.00, HANSON OIL, FUEL, \$15,579.63, HANSON OIL, UTILITIES, \$4,762.67, PHILIP HARDWARE, SUPPLIES, \$303.22, RICHARD HUDSON, PROF SERVICES, \$250.00, KENNEDY IMPLEMENT & AUTO CO, REPAIRS & MAINT, \$290.50, NORTH CENTRAL INT'L INC, REPAIRS & MAINT, \$568.64, PHILIP MOTOR, INC, REPAIRS & MAINT, \$95.44, RUNNINGS FARM & FLEET, SUPPLIES, \$1,088.87,

SCHOFIELD WELDING, REPAIRS & MAINT, \$229.54, SDACHS, ANNUAL DUES & MEMBERSHIP FEES, \$350.00, SDACHS, TRAVEL, \$100.00, TOWN OF MIDLAND, UTILITIES, \$78.50, TOTAL: \$39,581.55; EMERGENCY & DISASTER: MIDWEST CARD & ID SOLUTIONS LL, OTHER EXP, \$450.00, SDEMA, OTHER EXP, \$30.00, TOTAL: \$480.00; REG OF DEEDS: MICROFILM IMAGING SYSTEMS INC, M&P SERVICES & FEES, \$370.00; RD & BD: BROSZ ENGINEERING INC, RURAL ACCESS PROF FEES, \$24,320.00; Total Checks: \$101,000.64.

The Vendor Warrants for late bills, utilities and entity payments for December 2021 paid in January 2022 were presented as:

AUDITOR: GOLDEN WEST TELE CO, TELEPHONE 186.74, US TREASURY, SOCIAL SECURITY, \$.05, TOTAL: \$186.79; TREASURER: GOLDEN WEST TELE CO, TELEPHONE 72.67; COURTHOUSE: KEIFFER SANITATION, UTILITIES, \$111.31, KONE INC, PROF FEES, \$308.99, WEST CENTRAL ELECTRIC, UTILITIES, \$799.93, TOTAL: \$1220.23; DIR OF EQUAL: GOLDEN WEST TELE CO, TELEPHONE, \$59.19; REG OF DEEDS: GOLDEN WEST TELE CO, TELEPHONE, \$110.86; VET SERVICE: GOLDEN WEST TELE CO, TELEPHONE, \$46.47; SHERIFF: GOLDEN WEST TELE CO, UTILITIES, \$144.50; LIBRARY: GOLDEN WEST TELE CO, UTILITIES, \$127.40, LIBERTY MUTUAL INSURANCE, MIDLAND LIBRARY LIBILITY INS, \$1,856.00, TOTAL: \$1,983.40; EXT SERVICE: GOLDEN WEST TELE CO, TELEPHONE, \$56.94; RD & BD: GOLDEN WEST TELE CO, UTILITIES, \$265.08, KEIFFER SANITATION, UTILITIES, \$111.31, WEST CENTRAL ELECTRIC, UTILITIES, \$616.51, WEST RIVER LYMAN JONES, UTILITIES, \$70.00, TOTAL: \$1,062.90; 9-1-1: CITY OF WINNER, \$2,568.16, GOLDEN WEST TELE CO, \$253.99, TOTAL: \$2,822.15; SCHOOLS: HAAKON SCHOOL DIST #27-1, DECEMBER 2021 APPORTIONMENT, \$51,157.85, K SCOTT JONES, KADOKA 35-2 AMT HELD, \$4.21, KADOKA AREA SCHOOL DIST 35-2, DECEMBER 2021 APPORTIONMENT, \$1,591.93, TOTAL: \$52,753.99; CITIES & TOWNS: CITY OF PHILIP, DECEMBER 2021 APPORTIONMENT, \$2,317.64, TOWN OF MIDLAND, DECEMBER 2021 APPORTIONMENT, \$511.57, TOTAL: \$2,829.21; WATER DIST: WEST RIVER WATER DEVELOP DIST, DECEMBER 2021 APPORTIONMENT \$360.45; STATE MOTOR VEHICLE: SOUTH DAKOTA DEPARTMENT OF REV STATE MOTOR VEHICLE AMT HELD 34113.14; SOUTH DAKOTA DEPARTMENT OF REV: STATE DL EXAM FEE AMOUNT HELD, \$379.00; SOUTH DAKOTA DEPT OF REV: SALES TAX 6.5% AMT HELD, \$48.93; FIRE DIST: MIDLAND FIRE PROTECTION DIST, DECEMBER 2021 APPORTIONMENT, \$39.58, MILESVILLE FIRE DISTRICT, DECEMBER 2021 APPORTIONMENT, \$607.25, TOTAL: 646.83; BIRTH & DEATH FEES: SOUTH DAKOTA DEPARTMENT OF REV, BIRTH & DEATH CERT AMT HELD, \$850.00; M&P: SDACO, \$112.00, TOTAL CHECKS: \$99,859.65.

HAAKON COUNTY COMMISSION

Steve Daly, Chairman

ATTEST:

Carla Smith, Auditor

Stacy Pinney, Deputy Auditor