

**HAAKON COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**JANUARY 4, 2022**

The Haakon County Commissioners met for their Regular Meeting on Tuesday, January 4, 2022 being called to order at 1:00 p.m. by Chairman Mike Gebes. A quorum was established with the presence of Chairman Gebes, Vice-Chairman Nick Konst, Commissioner Tom Radway, Commissioner Steve Daly and Commissioner Lincoln Smith.

Also attending the meeting were Auditor Carla Smith, Deputy Auditor Stacy Pinney, States Attorney Marty Jackley by phone, Library Board President Nancy Thorson, Library Director Bailey Brock, Director of Equalization Amanda Frink, Assistant Highway Superintendent Val Williams, Butler Machine Representatives Jerry Heiser, Phil Melmer and Marvin Royer, and Pioneer Review Representative Tami Ravellette. Public comments were opened and Jerry Heiser from Butler Machine addressed the group. He stated he was retiring and introduced the two gentlemen who will take over his territory and be the county's new contacts.

All motions were approved unanimously unless otherwise noted.

The December 7, 2021 Regular Meeting minutes were read and motion by Radway, second by Smith, to approve. The End of the Year Meeting Minutes from December 28, 2021, were read with a motion by Smith, second by Konst, to approve.

Library Board President Nancy Thorsen introduced the new Library Director Bailey Brock. She started her duties on January 3, 2022.

Response from St Atty Jackley was read regarding the new CDL Federal Regulations going into effect on February 7, 2022. "Unfortunately, the CDL requirement for new CDL applicants is accurate. It does not have retroactive affect which means current CDL's are not affected unless they are seeking an upgrade". Chairman Gebes requested the Auditor Office send a letter to Governor Noem, State Legislators and SDACO Executive Director Kris Jacobsen asking why no opposition was raised on the new CDL regulations from the Governor and Representatives. Assistant Hwy Superintendent Williams presented a letter from Brad Bowers (President of the SD Assoc of County Highway Superintendents) to Meera Joshi (Deputy Administrator of Federal Motor Carrier Safety Administration) stating the issues and difficulties with implementing the new requirements. The letter also asks for a delay of five years on implementation.

Response from St Atty Jackley was read regarding TransCanada Keystone Pipeline Motion to Release Road Bond, Approve Removal of Public Liaison Officer, And Accept Final Reporting. "on the motion to release bond etc. the only thing I would make sure is that paragraph 9 is true and that Keystone has completed it to the county and landowners satisfaction".

DOE Frink discussed a possible increase in the income guidelines for the Elderly Tax Freeze and the assessed property values from \$150,000 to \$300,000. Frink has also been working on correcting the confusion on how the growth process works in the county. Annually, the City of Philip provides a list of building permits at the request of the Director of Equalization, the office then goes and assesses the new construction only at those locations. The State requires new construction to be added in the year of construction to be included in the growth values. The entire property is not reassessed because of the new construction but the value of the new construction is added to the existing value.

Mention was made about Custodian Pinney working weekend hours to get the first floor Men's Restroom painted. The restroom is too busy during the work week to complete the job.

The Auditor's monthly settlement with the Treasurer was submitted and noted below. Contact has been made again to Lowe Roofing. The project is now pushed to the Spring of 2022.

Assistant Highway Supt. Williams reported one of the trucks is broke down and in need of expensive repairs, wanting to hold off to see if Haakon County will be selected in another round of SD DANR rebate program for replacing trucks. Two trucks are still running. A dump truck has been taken to Hoag's for repairs. Rudy Reimann has been hauling gravel for the county, was under contract last year. He can haul again this year if under a certain dollar amount, amount not stated at this time. Gravel projects have been finished on Quinn Rd, working on 10-Mile Rd, Willow Creek Rd and upcoming on Sale Barn Rd. Discussed the Hallway Construction bid for work on Couch Road Bridge, if the project is less than \$100,000 it does not need to be bid out. Still waiting on clarification of the bridge width. County shop had some exposed pipes in a back room that have frozen and burst. Suggested to place an infrared space heater close by. Some counties are looking into options on the new CDL regulations, hoping to train their own employees or co-op with other counties for training/testing.

Emergency Manager Lori Quinn was not available but there have been no new updates on the Hazard Mitigation Plan.

Having completed the old business for 2021, Auditor Smith called for nominations for Chairman. Radway nominated Daly for Chairman, second by Konst. Radway called for nominations to cease and second by Konst. Smith motioned, second by Radway, to elect Daly as Chairman. Daly called for nominations for Vice-Chair. Gebes nominated Smith for Vice-Chair, second by Radway. Radway called to cease nominations and cast a unanimous vote for Vice-Chair, second by Gebes. Smith made a motion to hold the monthly commissioner meeting the first Tuesday of the month beginning at 1 p.m., second by Gebes. Smith motioned to add June 19<sup>th</sup> to the list of Holidays, second by Konst.

Konst motioned, second by Gebes to approve Resolution 2022-01.

**RESOLUTION 2022-01**  
**Haakon County Board of Commissioners**  
**Philip, South Dakota**  
**January 4, 2022**

**WHEREAS, SDCL 4-5-8** states that investment policies for local funds determined by the governing board only after the adoption of a paper resolution by the Board of County Commissioners, now,

**BE IT RESOLVED**, that the following financial institutions are designated for Haakon County, South Dakota as depositories of all Haakon County funds:

- #1 First National Bank of Philip, SD
- #2 Midland Branch-First National Bank of Pierre

**BE IT RESOLVED**, that the County Treasurer is directed to invest money collected according to the best interests of the County and to use Certificates of Deposit, Passbook Savings and Cash Management Accounts as methods obtaining the best interest possible.

Dated this 4<sup>th</sup> day of January, 2022.

HAAKON COUNTY COMMISISONERS

Steve Daly, Chairman

ATTEST: Carla N. Smith, Auditor

Radway motioned, second by Konst to approve Resolution 2021-02.

**RESOLUTION 2022-02**  
**Haakon County Board of Commissioners**  
**Philip, South Dakota**  
**January 4, 2022**

**WHEREAS, SDCL 12-14-1** states that the Board of County Commissioners shall provide for elections, precincts throughout the County and shall designate places within such precincts, now,

**BE IT RESOLVED,** that the following four vote centers and polling places be designated for Haakon County, South Dakota:

#1	Philip	Pct. 16 - Deadman	Courthouse Community Center
		Pct. 17 - Lake Waggoner	Courthouse Community Center
		Pct. 19 - South Fork	Courthouse Community Center
#2	Milesville	Pct. 4 - Milesville	Milesville Hall
#3	Midland	Pct. 20 - Midland	Midland Fire Hall
#4	Deep Creek	Pct. 1 - Kirley	Deep Creek Church

**BE IT RESOLVED,** that the following rates for 2022 be set as,

Election Worker Salary	\$10.50 per hour
Election Workshop Pay	\$25.00 per day
Polling Location Rent	\$35.00 per location
Election Transportation	\$0.42 per mile

Dated this 4<sup>th</sup> day of January, 2022.

HAAKON COUNTY COMMISISONERS

Steve Daly, Chairman

ATTEST: Carla Smith, Auditor

Gebes motioned, second by Radway to approve Resolution 2021-03.

**RESOLUTION 2022-03**  
**HAAKON COUNTY BOARD OF COMMISSIONERS**  
**PHILIP, SOUTH DAKOTA**  
**January 4, 2022**

**WHEREAS, SDCL 7-7-20** states that the Board of Haakon County Commissioners shall fix the number of deputies and secretaries, the time of employment and the compensation they shall receive in the offices;

**BE IT RESOLVED,** that one permanent full-time deputy shall be designated for the office of the Auditor; one permanent full-time deputy shall be designated for the office of the Treasurer; one full-time deputy for the office of the sheriff; one permanent full-time certified deputy for the office of Director of Equalization and one permanent full-time deputy split between the office of Register of Deeds and Sheriff. The Deputy DOE will be hired at \$15.45 if non-certified and \$16.48 if already certified. Certification is to be completed within one year of hiring date.

Starting hourly wage for permanent full-time highway worker has been set at \$15.45 per hour for the first three months if hired without a CDL. Starting wage will be \$16.48 if employee has a CDL when hired or when it's obtained and will continue until the six-month probation is complete. **A CDL must be obtained within the first three months of employment.**

For permanent full-time deputies, starting hourly wage has been set to \$15.45 per hour for the first three months, \$16.48 per hour for the second three months and \$17.51 thereafter. If the need arises for part-time temporary highway workers, the salary rate is set at \$18.03 per hour. For temporary part-time deputies the salary rate is set at \$15.45 per hour.

Commissioner...mileage+.....	\$598.35/mo	Certified DOE Deputy.....	\$17.51/hr
Auditor.....	\$3,531.05/mo	Deputy Auditor.....	\$17.51/hr

Treasurer.....\$3,531.05/mo  
 Register of Deeds.....\$3,531.05/mo  
 Director of Equalization.....\$3,531.05/mo  
 Sheriff.....\$4,063.34/mo  
 Library Director.....\$15.45/hr  
 States Attorney Clerk.....\$1,155.90/mo  
 States Attorney.....\$3,398.54/mo  
 Custodian.....\$17.51/hr  
 Veterans Officer.....\$738.67/mo  
 EM manager.....\$17.51/hr  
 Hwy Superintendent.....\$22.06/hr

Deputy Treasurer.....\$17.51/hr  
 Deputy ROD/Sheriff Secretary.....\$17.51/hr  
 Deputy Sheriff.....\$3,346.79/mo  
 Librarian Midland.....\$535.60/mo  
 Assistant Librarian.....\$10.30/hr  
 CHN/WIC Secretary.....\$15.45/hr  
 Extension Office Clerk.....\$15.45/hr  
 Weed Supervisor.....\$18.03/hr  
 Hwy Assistant Superintendent.....\$18.91/hr  
 Hwy Worker.....\$18.03/hr  
 Hwy Foreman.....\$20.60/hr

Dated this 4<sup>th</sup> day of January, 2022.

HAAKON COUNTY COMMISSIONERS

Steve Daly, Chairman

Attest: Carla Smith, Auditor

Dated this 4<sup>th</sup> day of January, 2022

Gebes motioned, second by Konst to approve Resolution 2021-04.

**RESOLUTION 2022-04  
 TRAVEL RESOLUTION**

**WHEREAS**, County Commissioners, Elected Officials and Employees do attend meetings, trainings, workshops, conferences and conventions each year, and

**WHEREAS**, these travel requests are approved by the Board of Commissioners of Haakon County,

**NOW BE IT** Resolved that the following listing of travel requests be approved for the 2022 Business Year.

HAAKON COUNTY COMMISSIONERS

Steve Daly, Chairman

Attest: Carla Smith, Auditor

Dated this 4<sup>th</sup> day of January, 2022

Radway motioned to approve the mileage rate at \$0.42/mile, second by Smith. Konst motioned to approve the Sheriff’s mileage rate to be charged for services at \$0.47/mile, second by Radway. Radway motioned to approve Pioneer Review as Haakon County’s official newspaper, second by Smith. Gebes motioned to approve to set the vacancy period as two weeks advertising for open positions, second by Konst. Radway motioned to approve the gravel contract be set at \$1.25 per ton (per budget for 2022) and declare useable bridge plank/culvert surplus to be appraised at \$1.00 per useable foot on a first come, first serve basis, second by Smith. Konst motioned to approve the request for weight limit enforcement assistance from the SD Highway Patrol, in accordance with SDCL 32-22-31.3, second by Radway. Daly made appointments to the county boards as follows: Smith – Weed & Pest Board, Radway – Fair Board, Daly – Library Board and Gebes – CSDED Board. The surplus list from the Weed & Pest was reviewed, Gebes motioned to approve the surplus list submitted and to disposed at a later date in conjunction with the Highway Department surplus, second by Smith.

At 2:00 pm Gebes motioned, second by Smith to enter Executive Session per SDCL 1-25-2. At 2:40 pm, Gebes motioned, second by Smith to exit Executive Session, No Action was Taken.

After a short break, Radway motioned, second by Smith to approve Warrants submitted.

At 2:55 pm, Gebes motioned, second by Konst to adjourn the meeting. The next Regular Meeting will be held Tuesday, February 1, 2022, at 1:00 PM in the Commissioners Room of the Courthouse.

The Gross Courthouse Salary and Payroll Warrants for the month of December 2021 were: **Commissioners** - \$2,991.75; **Auditor** - \$6,454.20; **Treasurer** - \$6,420.20; **States Attorney** - \$4,421.78; **Director of Equalization** - \$6,428.70; **Register of Deeds** - \$4,936.950; **Janitor** - \$2,975.00; **Vet Service** - \$717.16; **Sherriff** - \$8,703.05; **Weed Control** - \$1,338.75; **Highway** - \$26,131.37; **WIC/CHN** - \$1,417.50; **Library**- \$2,105.00; **Extension** - \$1,286.25; **Emergency Manager** - \$1,504.50; **Wellmark Insurance** - \$17,829.73; **AFLAC**- \$251.35; **SDRS** - \$7,044.28; **SDRS-SRP** - \$3,000.00; **Dearborn National Life** - \$136.92; **Delta Dental** - \$1,160.16; **Vision Service Plan** - \$333.33; **Colonial Life** - \$73.47; **Fidelity Security (SIS)** - \$1,300.13; **Haakon County** - \$50.00; **1<sup>st</sup> National Bank (SS & WH)** - \$15,077.16

The monthly Auditor/Treasurer Report for November 2021, work done in December 2021 is as follows:

Cash Management Account	\$5,566,276.67
ARPA Federal Grant	\$184,510.46
Certificate of Deposit	\$235,000.00
Certificate of Deposit-Library	\$67,079.41
Checks/Cash on Hand	\$12,486.08
Bank Balance	\$2,811.93
Total	\$6,068,164.55

The following fuel bids for December 2021 were submitted as:

12/28/21 CHS	\$2.77	GAS
HANSON	\$2.99	GAS

The Vendor Warrants for December 2020 paid in January 2021 were presented and approved as: COMMISSIONERS: PIONEER REVIEW, PUBLISHING, \$820.29; AUDITOR: OFFICE DEPOT, SUPPLIES, \$78.50; TREASURER: PIONEER REVIEW, PUBLISHING, \$183.99; COURT APPOINTED ATTY: BONI ENTERPRISES LLC, \$1,720.10, RENSCH LAW OFFICE, \$534.60, Total \$2,254.70; COURTHOUSE: CITY OF PHILIP, UTILITIES, \$79.59; DIR OF EQUAL: AMANDA FRINK, TRAVEL, \$55.44; SHERIFF: AT & T MOBILITY, UTILITIES, \$101.94; RD & BD: CHS RIVER PLAINS, FUEL, \$2,501.31, D & T AUTO PARTS, REPAIRS & MAINT, \$8.37, PHILIP HARDWARE, REPAIRS & MAINT, \$97.99, PHILIP HARDWARE, SUPPLIES, \$17.98, HOAG DIESEL SERVICE, REPAIRS & MAINT, \$3,845.00, PACK MULE LLC, PROF SERVICES, \$11,735.65, PIONEER REVIEW, PUBLISHING, \$47.55, Total \$18,253.85; Total Checks: \$21,828.30.

HAAKON COUNTY COMMISSION

Steve Daly, Chairman

ATTEST:

Carla Smith, Auditor

Stacy Pinney, Deputy Auditor