REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

December 19, 2024

# The Board of Brule County Commissioners met in regular session at 9:30 a.m. at the Brule County Courthouse. Members present: DeBoer, Swanson, Carson, Mairose and Dozark. Also present: Deputy States Attorney Steven Meyer and Janet Petrak, Central Dakota Times. No public comments or conflicts of interest were noted.

## **APPROVE MINUTES**

 Commissioner Swanson moved and Commissioner Carson seconded to approve the minutes of 12-5-2024. All members voted aye. Motion carried.

**BRIDGE INSPECTIONS**

 Brad Stangohr from Ulteig Engineering and Mike Schlaffman, Highway Superintendent were present to discuss the bridge inspections in Brule County. Stangohr advised that Brule County has 13 bridges and they all are in good shape. Two bridges, one north of Pukwana and one north of Kimball had some undermining occurring due to the heavy runoff that occurred in June of this year, but the Highway Department is able to repair the damage and is working on that.

**HIGHWAY DEPARTMENT**

 Highway Superintendent Mike Schlaffman asked permission to purchase a sander from C & S Trucking for $2500.00. Schlaffman advised it is stainless steel, in much better condition than some that they are currently using and he has one truck that doesn’t have a sander on it. Commissioner Carson moved and Commissioner Swanson seconded to purchase the sander. Carson advised due to the timing and the end of the year he would approve it even though it was not on the agenda, so that the equipment could come of out of the 2024 budget. All members voted aye. Motion carried.

**PLAT**

 Commissioner Swanson moved and Commissioner Carson seconded to approve the following plat: A plat of Lots 1 and 2 of Talbott Addition in the Northeast 1/4 of Section 22, T 103 N, R 68 W of the 5th PM, Brule County, SD. All members voted aye. Motion carried.

**PERSONNEL**

 Commissioner Swanson moved and Commissioner Mairose seconded to accept the resignation of Chai Edwards from the Sheriff’s Office effective 12-28-2024. All members voted aye. Motion carried.

 Discussion was held on some changes to the personnel manual. Commissioner Carson moved and Commissioner Swanson seconded to table a decision until the first meeting on January 7, 2025. All members voted aye. Motion carried.

 Commissioner Carson moved and Commissioner Dozark seconded to approve the budgeted raises for the appointed and elected officials for 2025. All members voted aye. Motion carried.

**CONDITIONAL USE HEARING**

 Commissioner Swanson moved and Commissioner Mairose seconded to enter the Board of Adjustment for a conditional use hearing at 10:00 am. James Nesladek and Gerry Herbst were in attendance. James Nesladek is applying for a conditional use for a repair shop in a building on his property. Nesladek argued that he should not have to have a conditional use as he only does repair work as a hobby after his fulltime job. Nesladek was also upset at the additional taxes he will have to pay if the building is classified as a Commercial building. The Planning & Zoning Administrator and Board advised that the planning and zoning manual says that a repair shop in an Agricultural area requires a conditional use permit. Commissioner Swanson moved and Commissioner Dozark seconded to approve the conditional use permit. All members voted aye. Motion carried.

**CONTINGENCY TRANSFERS**

 Commissioner Mairose moved and Commissioner Carson seconded to make the following contingency transfers to the following budgets:

COMMISSIONER BUDGET $ 20,570.00

MENTALLY ILL $ 3,685.00

ELECTION $ 5,997.00

AUDITOR $ 1,235.00

CASA $ 735.00

JUVENILE DETENTION $ 5,502.00

CARE OF AGED $ 934.00

CORONER $ 1,328.00

 **$39,986.00**

All members voted aye. Motion carried.

**BUDGET SUPPLEMENT**

 Commissioner Carson moved and Commissioner Swanson seconded to supplement the Court Appointed Attorney Abused and Neglect budget up to $42,000 to balance the budget; as there are still a couple of large bills pending on the one case; or the actual amount up to $42,000 to balance the budget. All members voted aye. Motion carried.

**COPIER**

 Commissioner Swanson moved and Commissioner Dozark seconded to approve the purchase of a color copier, a Ricoh IMC3010 for the States Attorney’s office for $7300.00 with trade in, along with the maintenance contract at .0155 per black copy and .0250 per color copy (x3) with a minimum charge of $35.00/month. All members voted aye. Motion carried.

**PRISONER BOARD FEE FOR 2025**

 Per recommendation of Sheriff Miller, Commissioner Dozark moved and Commissioner Swanson seconded to set the prisoner board fee for 2025 at $74.00/day. All members voted aye. Motion carried.

**EXECUTIVE SESSION**

 Commissioner Mairose moved and Commissioner Swanson seconded to go into executive session for possible litigation issues at 10:39 am. Executive session over at 11:20 am. No action was taken.

**REPORTS & CORRESPONDENCE**

 The following reports were received and placed on file in the County Auditor’s office: SD State University Extension.

**APPROVE CLAIMS**

 Commissioner Swanson moved and Commissioner Mairose seconded to approve the following bills and payroll. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 1547.70; Auditor, 3422.94; Treasurer, 3450.50; States Attorney, 6498.83; Assessor, 3218.53; Planning Commission, 357.62; Register of Deeds, 3363.01; Sheriff, 11,671.88; Jail, 15,490.05; Courthouse, 1488.00; Veteran Service, 829.22; Victim Witness Coordinator, 236.17. ***FICA & Medicare:*** First Dakota Bank, 4071.58. ***Retirement:*** SDRS, 3088.17. ***Insurance Reimbursement:*** 4477.50. ***Insurance:*** ABA 4839.29. Ashley, Jeffrey, 74.12; Bilben, Mark, 350.00; Black Hills Chemical & Janitorial, 198.57; Bob Barker, 383.72; Bode, Julie, 70.10; Burke Oil Company, 2683.18; Byre Brothers Inc, 159.00; C & R Supply Inc, 9000.00; Caldwell, Christopher, 51.34; Central Dakota Times, 368.31; Central Electric Cooperative, 67.00; Chamberlain Ace Hardware, 111.31; Chamberlain Food Center, 87.42; Dozark, Gary, 166.40; Duncan, Kevin, 235.00; Fink, Keith, 58.04; Hein Law Office, 2419.61; Hopkins Plumbing, Heating, Air, 30.61; Hosek, Mike, 343.52; International Association of Assessing Officers, 480.00 ; Johnson, Pochop Law Office, 2447.34; Kaleb’s Service, 1089.20; Ketelhut, Jim, 297.92; Kroupa, David, 229.38; Kunzweiler, Richard, 386.46; Lewis Drug, 289.87; Lincoln County Auditor, 566.66; Mairose & Steele 1687.00; Mairose, Greg, 36.72; Mastercard, 5198.34; McManus, Chad, 56.70; Midstate Communications, 1022.34; Miller, Darrell, 226.15; Office Products Center, 198.49; Olson’s Pest Tech Inc, 85.00; Overweg, Duane, 526.32; Pazour, Joel, 223.84; Petrak, Ted, 552.68; Petty Cash, 382.94; Powell, Bonnie, 51.34; Pukwana Town, 116.89; Ramsey County, 38.48; Reliance Telephone, 350.00; Relx Inc, 212.18; River Valley Forensic Services, 500.00; Riverview Chevrolet, Buick, 208.85; Schumacher Elevator Company, 237.74; Secretary of State, 30.00; Smith, Garrett, 74.12; SD Association of County Commissioners, 1906.00; SD Association of County Weed & Pest, 75.00; SD Department of Health, 115.00; SD Department of Revenue, 651.90; Spier, Robert, 115.71; Stephanie Moen & Associates, 191.10; Swanson, Sharman, 79.20; Tech Solutions, 1199.20; Thomas, Kurt, 94.22; Thomson Reuters, 107.20; Thompson, Sheila, 55.36; TriTech Software Systems, 1985.38; USPS, 182.00; Vanderwindt, Jackson, 281.40; Verizon Connect, 100.63; Verizon Wireless, 2.72; Wex Health Inc, 25.00; Winner Police Department, 71.00.

# **ROAD & BRIDGE FUND**

***Salaries:*** 16,014.64. ***FICA & Medicare:*** First Dakota Bank, 1209.89. ***Retirement:*** SDRS, 901.78. ***Insurance Reimbursement:*** 328.36. ***Insurance:*** ABA 2800.00. A-Ox Welding Supply, 595.50; Aurora Brule Rural Water, 58.75; Brooks Hardware, 75.13; Brule County Co-op Association, 237.00; Burke Oil Company, 2248.90; C & B Operations, 1207.64; C & S Trucking Sales, 1511.08; CM Trucking LLC, 8663.27; Caba, Jared, 5.00; Central Dakota Times, 664.00; Central Electric Cooperative, 348.00; City of Kimball, 45.13; Dakota PRO Striping & Irrigation, 7094.60; Donaldson Ditching,, 18,500.00; Havlik, Brian, 32,500.00; Heath Lumber Company, 99.75; Kroupa, Greg, 1698.00; Mastercard, 44.56; Midstate Communications, 172.44; Oconnor & Sons Trucking, 5403.28; Pheasantland Industries, 146.21; RDO Equipment Company, 11,424.16; Southside Farm Services, 15,450.00; Spencer Quarries Inc, 5310.76; Standy Rock & Gravel, 35,000.00; Tech Solutions, 10.00; Tri County Landfill Association, 1928.06; Verizon Wireless, 42.73.

**911 FUND**

Midstate Communications, 330.02.

**24/7 FUND**

***Salaries:*** 182.97. ***FICA & Medicare:*** First Dakota Bank, 16.51. ***Retirement:*** SDRS, 14.64. ***Insurance Reimbursement:*** 26.85. ***Insurance:*** ABA 2.34. Alco Pro, 301.52; Attorney General’s Office, 310.00; Tech Solutions, 20.00.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 699.30. ***FICA & Medicare:*** First Dakota Bank, 64.95. ***Retirement:*** SDRS, 41.96. ***Insurance Reimbursement:*** 328.36. Midstate Communications, 72.75; Tech Solutions, 38.30.

**REGISTER OF DEEDS MODERNIZATION & PRESERVATION**

SD Association of County Commissioners, 140.00.

## **ADJOURNMENT**

 Commissioner Mairose moved and Commissioner Carson seconded to adjourn at 11:20 am with a special meeting being held on 12-30-2024 at 9:30 am. All members voted aye. Motion carried.

ATTEST:

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PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS