

HAAKON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
March 1, 2022

The Haakon County Commissioners met for their Regular Meeting on Tuesday, March 1, 2022. Vice-Chairman Lincoln Smith called the meeting to order at 1:03 p.m. and led the Pledge of Allegiance. A quorum was established with the presence of Commissioner Tom Radway, Commissioner Mike Gebes and Commissioner Nick Konst. Chairman Steve Daly joined the meeting a few minutes later and conducted the remainder of the meeting.

Also attending the meeting were Auditor Carla Smith, Deputy Auditor Stacy Pinney, States Attorney Marty Jackley by phone, Director of Equalization Amanda Frink, Sheriff Fred Koester, Emergency Manager Lori Quinn, Weed and Pest Supervisor Virgil Smith, Weed and Pest Assistant Tim Quinn, Health Nurse Heidi Burns, Extension Service Kaycee Jones, Extension Secretary Rebekah Taylor, Assistant Highway Superintendent Val Williams, and Pioneer Review Representative Tami Ravellette.

All motions were approved unanimously unless otherwise noted.

Commissioner Gebes motioned, second by Konst, to approve the agenda.

The February 1, 2022 Regular Meeting minutes were read and motioned by Radway, second by Konst, to approve with the changes of correcting the year of the January 4, 2022 meeting and to amend the minutes to include the motion by Gebes, second by Smith, to advertise Gravel Haul Bids and set the opening of such bids on March 1, 2022.

EM Quinn presented to the commission the Hazard Mitigation Plan for Haakon County is in the Final Draft stage. The planning committee will have a final meeting via ZOOM on March 3, 2022. From there it will go to the State to be approved, to FEMA for approval and then back to the county. Meeting hours for the planning committee will be used as part of the In-Kind match for the county portion of the billing. Quinn also stated Jim Edman from Homeland Security in Pierre, SD will be at the courthouse on March 3, 2022 to give an overview and importance of our Cybersecurity status and help assess if we need further procedures or equipment in place.

Weed & Pest Smith and Quinn spoke about upcoming work, Supervisor Smith received Supervisor of the Year at the recent annual conference, W&P board member Paul Staben received recognition for 28 years of service to the county. It was clarified from a previous meeting the equipment surplus was the 2005 Honda four-wheeler. Gebes motioned, Konst second, to advertise for sealed bids for the four-wheeler to be turned into the Auditor's Office by 1:00pm April 5th for opening. This is per the wishes of the W&P board. The state has approved another grant of \$4,000 to \$4,500 for the 2022 year. Grant can be used for chemical and spray equipment, but not for vehicles or wages.

At 1:30 pm, Carla N. Smith, County Auditor, was present for the public hearing for various supplements to the 2022 budget. MOTION by Smith, seconded by Radway to approve **Resolution #2022-05**. 5 ayes 0 nays

RESOLUTION #2022-05
FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2022 Annual Budget in order to carry on the indispensable functions of Haakon County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Haakon County Commission on the 1st day of March, 2022, at 1:30 PM., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED by the Haakon County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From the ARP Fund 290:

Acct# 290-161-422.00	Professional Fees	\$ 120,680.00
Acct# 290-161-426.00	Supplies	\$ 61,740.00

From the RAIF Fund 295:

Acct# 295-311-422.00	Professional Fees	\$ 31,300.00
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APPROVED BY THE COUNTY COMMISSION:

/s/ Steve Daly, Chairman

ATTEST:

Carla N. Smith, Auditor

Stacy Pinney, Deputy Auditor

DOE Frink reported assessment notices have been printed and sent out. The process was done in the office this year. So far only three appeals have been turned in. Postcards have been sent to those in this year's planned physical reassessment area.

Custodian Pinney visited with the commission about the maintenance and inspections of the elevator. Motion by Konst, second by Smith, was made to reject the proposals from KONE, Inc. for additional duplication of services. It was noted the electrical module was thirty years old and the elevator enclosure was sixty years old. They are both obsolete and will need replaced eventually. A load test is done periodically, about every five years.

Health Nurse Burns, Extension Office Jones and Taylor arrived to the meeting. Gebes motioned, second by Smith to enter Executive Session for personnel issues at 1:45 pm. At 2:33pm, Smith motioned, second by Radway, to exit Executive Session. No Action Taken

At 2:35 pm, the Gravel Haul Bids were opened by Chairman Daly. Bids were presented by Huber Contracting, Inc.: \$.35 per loaded mile for haul over 15 miles, \$140 per hour for hauls under 15 miles, \$2.00 per ton for loading gravel. Solid Construction: Double Trailer rate \$.18 per loaded mile for haul over 15 miles, per hour rate under 15 miles not specified, cost for loading gravel not specified. Cornerstone Industries & Construction Services, LLC: Single Trailer rate: \$.26-\$.50 per loaded mile for haul over 15 miles, \$165 per hour for hauls under 15 miles, \$10 per load for loading gravel. Double Trailer rate: \$.25-\$.47 per loaded mile for haul over 15 miles, \$255 per hour for hauls under 15 miles, \$15 per load for loading gravel. Pack Mule LLC: Single Trailer rate: \$.24 per loaded mile for haul over 15 miles, \$20 per load for loading gravel, \$120 per hour for hauls under 15 miles with no load fee on hourly rate. Double Trailer rate: \$.21 per loaded mile for haul over 15 miles, \$20 per load for loading gravel, \$150 per hour for hauls under 15 miles with no load fee on hourly rate. Konst motioned, second by Gebes, to accept Pack Mule LLC Gravel Haul Bid.

Sheriff Koester arrived to give his report. Currently the county has two people in jail. A couple of trials will be coming in the next few months. The deputy will be attending academy in four to five months' time. He is certified with firearms and radar use.

Gebes motioned, second by Smith, to go into Executive Session for Legal Issue at 3:05 pm. Smith motioned, second by Konst to exit Executive Session at 3:20 pm. No Action Taken.

Assistant Superintendent Williams gave the highway report. Items covered were: 24 miles within the county are ready to be graveled, Haakon county was approved for three SD DANR Truck Rebates, Trucks will be arriving later this year or early next year, Pickups ordered should arrive hopefully in March, Girders for the Couch Bridges have been ordered, Application for one of the B.I.G. Bridge Grants were awarded and allocated funding with a 20% match by the county, discussion was held about the Milesville shop and Radway will contact the Milesville Fire Department to discuss possibilities. Other roads were discussed and what work needs done at various locations, checking into repairs on the trucks that need work.

Auditor Smith and Deputy Pinney reported the Auditor and Treasurer report. The Deputy Treasurer has resigned and advertising has taken place. Interviews will be conducted shortly with the presence of Chairman Daly. The Auditors have participated in a couple of webinars concerning the usage of the ARPA grant funds received. A new website is being encouraged to use across the state for the public to obtain access to at least minutes of meetings from municipalities, school boards and county commission meetings. The website for the public access is www.sdlocalgov.appssd.sd.gov. Pinney reviewed time line of petitions for the upcoming Primary Election on June 7, 2022. The public is encouraged to check their voter registration status by going to the South Dakota Secretary of State website. Pinney will be attending training on Cybersecurity and Voting.

Other items discussed and action taken are as follows: Radway motioned, second by Smith, to accept and utilize the True North Bid given to Beadle County. Smith motioned, second by Radway, to accept the Bid Quote from Hollaway Construction for work on Couch Bridge. Gebes motioned, second by Smith, to approve the abatements on parcels 8799, 9870 and 8801. Radway motioned, second by Konst, to approve the abatement on parcel 8849. Konst motioned, second by Gebes, to approve updates to the Federal Property Agency listing to remove two names and adding three other names. Smith motioned, second by Radway, to approve the transfer Budgeted Cash amount of \$42,731 from General Fund 101 to Emergency Management Fund 226. Gebes motioned, second by Smith, to approve the Auto Supplement to the Extension Service Fund for the first half grant payment. A raffle request was presented by the Philip High School Class of 2026. Smith motioned, second by Radway, to approve the raffle. Gebes motioned, second by Smith, to approve the Wildlands Fire Agreement Resolution 2022-06.

RESOLUTION 2022-06

WILDLANDS FIRE ASSISTANCE AGREEMENT AND POINT OF CONTACT

BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Haakon as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the County of Haakon Board of Commissioners.

COUNTY FIRE ASSISTANCE AUTHORIZATION LIST:

NAME	POSITION	DAYTIME Phone	EMERGENCY/Cell
Lori Quinn	Emergency Manager	605-441-4308	605-441-4308
Matt Reckling	Philip Fire Chief	605-685-8174	605-454-3500
Matt Arthur	Milesville Fire Chief	605-441-8553	605-441-8553
Clayton Fosheim	Midland Fire Chief	605-441-1523	605-685-8620

Effective Date: March 1, 2022

ALSO, BE IT HEREBY RESOLVED, that the Haakon County Auditor's Office be appointed County Rural Fire Coordinator for the County of Haakon. The County Rural Fire Coordinator is hereby authorized to act as a single

point of contact, on behalf of the County of Haakon, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Haakon Board of Commissioners.
Haakon County Board of Commissioners

/s/ Steve Daly, Chairman

Attest: /s/Carla Smith, Auditor

The Gross Courthouse Salary and Payroll Warrants for the month of February 2022 were:

Commissioners - \$2,991.75; **Auditor** - \$6,752.89; **Treasurer** - \$7,821.00; **States Attorney** - \$4,554.44; **Director of Equalization** - \$6,752.89; **Register of Deeds** - \$5,141.97; **Janitor** - \$3,221.84; **Vet Service** - \$738.67; **Sherriff** - \$9,021.05; **Weed Control** - \$2,064.44; **Highway** - \$26,026.85; **WIC/CHN** - \$2,317.51; **Library**- \$2,617.49; **Extension** - \$1,421.40; **Emergency Manager** - \$1,610.92; **Wellmark Insurance** - \$16,076.50; **AFLAC**- \$251.35; **SDRS** - \$11296.44; **SDRS-SRP** - \$1,000.00; **Dearborn National Life** - \$128.52; **Delta Dental** - \$1,070.60; **Vision Service Plan** - \$320.18; **Colonial Life** - \$73.47; **Fidelity Security (SIS)** - \$1,201.19; **Haakon County** - \$50.00; **1st National Bank (SS & WH)** - \$16,711.42

The monthly Auditor/Treasurer Report for January 2022, work done in February 2022 is as follows:

Cash Management Account	\$5,494,899.10
ARPA Federal Grant	\$184,591.95
Certificate of Deposit	\$235,000.00
Certificate of Deposit-Library	\$67,121.68
Checks/Cash on Hand	\$4,658.70
Bank Balance	\$3,462.74
Total	\$5,989,734.17

The following fuel bids for February 2022 were submitted as:

HWY	2/8/22	CHS	n/a	Hanson	\$3.29	P40
Courthouse	2/7/22	CHS	\$3.05	Hanson	\$3.04	#2 Heating Fuel

Smith motioned, second by Gebes, to approve the Warrants and Late bills as presented.

The Vendor Warrants for February 2022, paid in March 2022, were presented and approved as:

ELECTION: CAPITAL ONE, SUPPLIES, \$156.44, OFFICE DEPOT, SUPPLIES, \$7.89, TOTAL: \$164.33; **COURTS:** OFFICE DEPOT, SUPPLIES, \$18.21, SDACC, CLERP LEGAL INS EXP, \$187.00, TOTAL: \$205.21; **AUDITOR:** CAPITAL ONE, PROF FEES/COMPUTER SUPPORT, \$13.31, OTHER EXP, \$82.88, CONNECTING POINT, PROF FEES/COMPUTER SUPPORT, \$6.00, GOVERNMENT FORMS AND SUPPLIES, SUPPLIES, \$323.52, OFFICE DEPOT, SUPPLIES, \$95.43, OFFICE DEPOT, EQUIPMENT, \$83.99, QUILL, PROF FEES/COMPUTER SUPPORT, \$69.99, QUILL, SUPPLIES, \$172.94, TOTAL: \$848.06; **TREASURER:** MCLEODS PRINTING & SUPPLY, SUPPLIES, \$612.04, HAAKON COUNTY TREASURER, POSTAGE, \$369.78, TOTAL: \$981.82; **ST ATTY:** CAPITAL ONE, SUPPLIES, \$12.53, KEMNITZ LAW OFFICE, RENT, \$167.00, KEMNITZ LAW OFFICE, TELEPHONE, \$125.00, TOTAL: \$304.53; **COURT APPOINTED ATTY:** RENSCH LAW OFFICE, \$676.90; **COURTHOUSE:** CITY OF PHILIP, UTILITIES, \$80.77, COYLE'S SUPER VALU, SUPPLIES, \$5.90, HANSON OIL, FUEL, \$4,560.00, PHILIP HARDWARE, SUPPLIES, \$27.44, SERVALL UNIFORM, SUPPLIES, \$200.92, TOTAL: \$4,875.03; **DIR OF EQUAL:** CAPITAL ONE, PROF FEES, \$105.44, CAPITAL ONE, SUPPLIES, \$1,049.60, CAPITAL ONE, OTHER EXP, \$57.28, CAPITAL ONE, COMPUTER EQUIPMENT, \$2,277.76, ENVIRO SYSTEMS RESEARCH INST, PROF FEES, \$400.00, PHILIP HARDWARE, SUPPLIES, \$2.49, SDAAO, ANNUAL DUES & MEMBERSHIP FEES, \$150.00, TOTAL: \$4,042.57; **REG OF DEEDS:** MCLEODS PRINTING & SUPPLY, SUPPLIES, \$145.95; **VET SERVICE:** TYLER, COMPUTER EQUIPMENT & SOFTWARE, \$449.00; **SHERIFF:** CAPITAL ONE, FUEL, \$75.01, CAPITAL ONE, OTHER EXPENSE, \$1.75, COYLE'S SERVICE, REPAIRS & MAINT, \$841.91,

COYLE'S SERVICE, FUEL, \$373.50, COYLE'S SUPER VALU, SUPPLIES, \$11.98, GOLDEN WEST INDUSTRIAL SUPPLY, SUPPLIES, \$141.78, PHILIP HARDWARE, SUPPLIES, \$10.58, MG OIL COMPANY, SHERIFF REPAIRS & MAINT, \$5.53, MG OIL COMPANY, FUEL, \$386.51, PETERSEN'S VARIETY, SUPPLIES, \$17.46, SD DEPARTMENT OF PUBLIC SAFETY, TELETYPE, \$2,340.00, SD PUBLIC HEALTH LAB, LAB FEES-STATE AND LOCAL, \$40.00, TOTAL: \$4,246.01; **JAIL:** WINNER FAMILY DRUG, JAIL EXPENSES, \$34.00, PENNINGTON COUNTY JAIL, JAIL EXPENSES, \$510.00, CITY OF WINNER, JAIL EXPENSES, \$4,003.14, WINNER PHARMACY, JAIL EXPENSES, \$150.64, TOTAL: \$4,697.78; **CORONER:** SD PUBLIC HEALTH LAB, CORONER, \$40.00; **SUPPORT OF POOR:** SDACC, SUPPORT OF POOR PROF SERVICES \$347.00; **MENTALLY ILL:** DEWEY J ERTZ, ED.D., PROF SERVICES \$2,025.00, LINCOLN COUNTY AUDITOR, PROF SERVICES, \$187.66, TOTAL: \$2,212.66; **LIBRARY:** CAPITAL ONE, SUPPLIES, \$262.53, PETERSEN'S VARIETY, SUPPLIES, \$9.98, TOTAL: \$272.51; **COUNTY FAIR BOARD:** HAAKON/JACKSON FAIR BOARD, COUNTY FAIR, \$2,000.00; **EXT SERVICE:** CAPITAL ONE, SUPPLIES, \$9.18, COYLE'S SUPER VALU, SUPPLIES, \$10.75, PHILIP HARDWARE, SUPPLIES, \$2.33, HAAKON COUNTY TREASURER, POSTAGE/OTHER EXP, \$58.00, TOTAL: \$80.26; **SOIL CONSERVATION:** HAAKON CO CONSERVATION DIST, SOIL CONSERVATION DISTRICT, \$7,200.00; **WEED CONTROL:** CROSSROADS HOTEL, TRAVEL, \$551.94, PAUL STABEN, SALARY, \$432.72, TOTAL: \$984.66; **RD & BD:** A & A TIRE & REPAIR, SUPPLIES, \$195.95, BUTLER MACHINERY CO INC, REPAIRS & MAINT, \$9,856.07, BUTLER MACHINERY CO INC, SUPPLIES, \$65.86, D & T AUTO PARTS, REPAIRS & MAINT, \$29.04, D & T AUTO PARTS, SUPPLIES, \$143.40, ERNIES BUILDING CENTER, SUPPLIES, \$139.90, FLOYD'S TRUCK CENTER RAPID, REPAIRS & MAINT, \$24.20, HANSON OIL, SUPPLIES, \$450.00, HANSON OIL, FUEL, \$3,207.75, HANSON OIL, UTILITIES, \$597.20, PHILIP HARDWARE, SUPPLIES, \$175.62, HEARTLAND WASTE MANAGEMENT INC, UTILITIES \$53.26, LES' BODY SHOP, REPAIRS & MAINT, \$462.70, MID-AMERICAN RESEARCH CHEMICAL, SUPPLIES, \$488.29, OVERHEAD DOOR CO, SUPPLIES, \$847.19, PACK MULE LLC, PROF SERVICES, \$7,887.30, PHILIP HEALTH SERVICES, PROF SERVICES, \$54.00, PHILIP MOTOR, INC, REPAIRS & MAINT, \$381.70, RUNNINGS FARM & FLEET, SUPPLIES, \$7.49, TOWN OF MIDLAND, UTILITIES, \$78.50, TOTAL: \$25,145.42; **DOMESTIC ABUSE:** MISSOURI SHORES, DOMESTIC ABUSE, \$500.00; **COURTHOUSE:** PHILIP HARDWARE, BUILDING FUND, \$5.99, MOSES BUILDING CENTER INC, BUILDING FUND, \$75.98, TOTAL: \$81.97; **REG OF DEEDS:** MICROFILM IMAGING SYSTEMS INC, M&P SERVICES & FEES, \$1,270.00; Total Checks: \$61,771.67

The Vendor Warrants for late bills, utilities and entity payments for January 2022 paid in February 2022 were presented as: **COMMISSIONERS:** PIONEER REVIEW, PUBLISHING, \$998.23; **ELECTION:** PIONEER REVIEW, PUBLISHING, \$54.34; **AUDITOR:** GOLDEN WEST TELE CO, TELEPHONE, \$224.78; **TREASURER:** GOLDEN WEST TELE CO, \$72.61; **COURTHOUSE:** CITY OF PHILIP, UTILITIES, \$79.38, PHILIP HAARDWARE, SUPPLIES, \$5.99, KIEFFER SANITATION, UTILITIES, \$111.31, KONE INC, PROF FEES, \$308.99, WEST CENTRAL ELECTRIC, UTILITIES, \$ 844.09, TOTAL: \$1,349.76; **DIR OF EQUAL:** GOLDEN WEST TELE CO, TELEPHONE, \$61.81; **REG OF DEEDS:** GOLDEN WEST TELE CO, TELEPHONE, \$115.01; **VET SERVICE:** GOLDEN WEST TELE CO, TELEPHONE, \$47.17; **SHERIFF:** AT & T MOBILITY, UTILITIES, \$101.76, GOLDEN WEST TELE CO, UTILITIES, \$137.93, TOTAL: \$239.69; **LIBRARY:** GOLDEN WEST TELE CO, UTILITIES, \$129.85; **EXT SERVICE:** GOLDEN WEST TELE CO, TELEPHONE, \$58.08; **RD & BD:** CENTRAL STATES TRANSPORT, PROF SERVICES, \$ 90.00, GOLDEN WEST TELE CO, \$266.58, KIEFFER SANITATION, UTILITIES, \$111.31, PIONEER REVIEW, PUBLISHING, \$666.48, WEST CENTRAL ELECTRIC, UTILITIES, \$780.09, WEST RIVER LYMAN JONES, UTLITIES, \$130.00, TOTAL: \$2,044.46; **9-1-1:** CITY OF WINNER, 911, \$2,531.20, GOLDEN WEST TELE CO, 911, \$257.80, TOTAL: \$2,789.00; **COURTHOUSE:** THE GLASS SHOP, BUILDING FUND, \$835.59; **SCHOOLS:** HAAKON SCHOOL DIST 27-1, JANUARY 2022 APPORTIONMENT, \$136,894.93, KADOKA AREA SCHOOL DIST 35-2, JANUARY 2022 APPORTIONMENT, \$1,803.91, TOTAL: \$136,698.84; **CITIES & TOWNS:** CITY OF PHILIP, JANUARY 2022 APPORTIONMENT, \$13,274.11, TOWN OF MIDLAND, JANUARY 2022 APPORTIONMENT, \$2,657.03, TOTAL: \$15,931.14; **WATER DIST:** WEST RIVER WATER DEVELOP DIST, JANUARY 2022 APPORTIONMENT, \$976.65; **STATE MOTOR VEHICLE:** SD DEPT OF REV, MOTOR VEHICLE AMT HELD, \$67,255.19, SD DEPT OF REV, DL EXAM FEE AMT HELD, \$788.00; TOTAL:

\$68,043.19; **FIRE DIST:** MIDLAND FIRE PROTECTION DIST, JANUARY 2022 APPORTIONMENT, \$78.47, MILESVILLE FIRE DISTRICT, JANUARY 2022 APPORTIONMENT, \$669.03, TOTAL: \$747.50; **BIRTH & DEATH FEES:** SD DEPT OF REV, BIRTH & DEATH CERT AMT HELD, \$790.00; **M&P:** SDACO, M&P SCACO AMT HELD, \$64.00; TOTAL CHECKS: \$234,271.70.

The next meeting will be a Special Meeting on March 9, 2022 to discuss Personnel Issues. The next Regular meeting will be April 5, 2022. The County Board of Equalization meeting will be April 12, 2022.

Smith motioned, second by Radway, to adjourn the meeting at 4:30 pm.

HAAKON COUNTY COMMISSION

/s/ Steve Daly, Chairman

ATTEST:

/s/ Carla Smith, Auditor

/s/ Stacy Pinney, Deputy Auditor

(Publish March 10th, 2022 at the approximate cost of \$**.***)