REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

March 21, 2024

# The Board of Brule County Commissioners met in regular session at 9:30 a.m. at the Brule County Courthouse. Members present: DeBoer, Dozark, Swanson, Carson, and Mairose. Also present: Dedrich Koch, Deputy States Attorney and Janet Petrak, Central Dakota Times. No public comments or conflicts of interest were noted.

## **APPROVE MINUTES**

Commissioner Mairose moved and Commissioner Swanson seconded to approve the minutes of 3-7-2024. All members voted aye. Motion carried.

**PERSONNEL**

Commissioner Swanson moved and Commissioner Mairose seconded to hire Kevin Duncan as Deputy Director of Equalization at $16.25/hour (.50 less during probationary period) effective April 8, 2024. All members voted aye. Motion carried.

Commissioner Mairose moved and Commissioner Carson seconded to add Tammy James, Deputy Treasurer and Alyssa King, Deputy Auditor to the account at First Interstate Bank. Tammy James was employed on July 5, 2022 and Alyssa King was employed on March 1, 2022. All members voted aye. Motion carried.

**AUTOMATIC BUDGET SUPPLEMENT**

Commissioner Dozark moved and Commissioner Swanson seconded to automatically supplement the 24/7 budget $10,000.00, a State grant for staffing. All members voted aye. Motion carried.

**INSURANCE**

Commissioner Carson moved and Commissioner Swanson seconded to submit the renewal process with SD Public Assurance Alliance for the County insurance for property and liability. All members voted aye. Motion carried.

**STRIPING AGREEMENT**

Commissioner Dozark moved and Commissioner Mairose seconded to sign a striping agreement with SD Department of Transportation. County payout portion is $5,747.74. All members voted aye. Motion carried.

**TRAVEL REQUEST**

Commissioner Swanson moved and Commissioner Carson seconded to approve the travel of the Auditor, Treasurer and Register of Deeds to spring workshop in Pierre, May 15 – 16, 2024. One night motel each employee. All members voted aye. Motion carried.

Commissioner Carson moved and Commissioner Swanson seconded to approve travel for the Director of Equalization Kim Kontz and Deputy Director of Equalization Kevin Duncan to attend training in Aberdeen June 4 -7, 2024. 4 nights motel at $98.00/night per indifividual. All members voted aye. Motion carried.

**BURN BAN**

Due to the dry conditions and the slow growth of new vegetation Brule County is enacting a full NO BURN BAN until conditions improve. Commissioner Dozark moved and Commissioner Swanson seconded to enact the Burn Ban effective April 1, 2024 until further notice and to add a fine to violators of $500.00. All members voted aye. Motion carried.

**BRULE COUNTY**

**RESOLUTION 2021-3**

**RESOLUTION REGULATING FIRE HAZARDS IN BRULE COUNTY**

WHEREAS, Brule County is dedicated to taking steps to protect the health and safety of all residents of the County and all property within the County, and

WHEREAS, vegetation has not greened up as of yet, indicating that the risk of a dangerous fire is very high; and

WHEREAS, the Brule County Commission has consulted with the Emergency Manager and the Highway Superintendent; and

WHEREAS, for purposes of this Resolution, “open burning” shall be defined as any outdoor fire, including but not limited to campfires, warming fires, charcoal grill fires, or the prescribed burning of fence rows, fields, wildlands, trash and debris. This resolution excludes fires contained within liquid-fueled or gas-fueled stoves, fireplaces within all buildings, charcoal grill fires at private residences, and permanent fire pits or fire grates located on supervised developed picnic grounds and campgrounds, and

NOW THEREFORE BE IT RESOLVED that the Brule County Commission enact this resolution on an emergency basis and impose a ban to prohibit or restrict open burning in order to protect the public health and safety pursuant to South Dakota Codified Law 7-8-20(18); and be it

FURTHER RESOLVED that the ban will be in place until the danger of damage from fire lessens and the Commission takes action to remove the ban.

**BE IT FURTER RESOLVED that the fine not to exceed five hundred dollars and/or 30 days in jail; suppression costs of extinguishing the fire, including response fees, mutual aid assistance from other agencies or fire departments, reimbursement to governments for suppression efforts and compensation to the firefighters for time lost from their employment.**

**A burn plan can be submitted to the Brule County Emergency Manager during the burn ban. A burn plan simply states what and when you are burning, how you will control the burn and other pertinent information. The burn plan application can be found on the Brule County website** [**www.brulecounty.org**](http://www.brulecounty.org) **or call Katheryn Benton at 605-234-3433.**

**COUNTY HEALTH NURSE CONTRACT**

Commissioner Carson moved and Commissioner Mairose seconded to table signing a contract with SD Department of Health for the public health service contract for Brule County residents, until a representative can come and explain the changes. All members voted aye. Motion carried.

**BUFFALO COUNTY**

Buffalo County States Attorney David Larson and Deputy States Attorney Steve Fox met with the Brule County Commissioners in executive session regarding a possible legal issue. No action taken.

**RAFFLE**

Commissioner Mairose moved and Commissioner Swanson seconded to approve a raffle for the Catholic Community Foundation at the Horseshoe K Ranch, with the drawing to be on September 16, 2024. All members voted aye. Motion carried.

**LAWN CARE QUOTES**

Commissioner Carson moved and Commissioner Dozark seconded to accept the quote from Little Man Mowing to do the Lawn Care at the Jail Building, Courthouse, Brule County Ag Building for $2,470.00. All members voted aye. Motion carried.

**AG BUILDING MOWING**

Commissioner Carson moved and Commissioner Swanson seconded to table the Ag Building mowing quote received and discuss the quote with C R Landscaping. All members voted aye. Motion carried.

**EXECUTIVE SESSION**

Commissioner Swanson moved and Commissioner Dozark seconded to enter executive session at 10:01 am to discuss personnel and legal issues. Executive session declared over at 11:21 am.

**REPORTS & CORRESPONDENCE**

The following reports were received and placed on file in the County Auditor’s office: SCWDD Agenda and Minutes, Johnson Controls FIM Updates.

**APPROVE CLAIMS**

Commissioner Carson and Commissioner Mairose seconded to approve the following bills and payroll. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 1547.70; Auditor, 3437.56; Treasurer, 3447.96; States Attorney, 6040.61; Register of Deeds, 3460.37; Sheriff, 10,586.13; Jail, 13,226.68; Coroner, 75.00; Courthouse, 1488.00; Assessor, 2687.47; Planning Commission, 298.61; Veteran Service, 829.22; Victim Witness Coordinator, 228.29; Weed & Pest, 626.88. ***FICA & Medicare:*** First Dakota Bank, 3797.03. ***Retirement:*** SDRS, 2970.71. ***Insurance Reimbursement:*** 3512.66. ***Insurance:*** ABA, 5022.21. A T & T Mobility, 20.00; Ashley, Jeffrey, 68.36;. Avera Occupational Medicine, 140.00; B & L Communications, 350.00; Bode, Julie, 65.30; Burke Oil Company, 2449.51; Byre Brothers, 159.00; Caldwell, Christopher, 51.02; CarSwap, 1101.29 Central Electric Cooperative, 342.00; Chamberlain Ace Hardware, 271.81; Chamberlain Building Supply, 23.94; Chamberlain Food Center, 23.34; Charm-Tex, 189.90; Department of Public Safety, 2340.00; Fink, Keith, 56.12; Hopkins Plumbing, Heating and Air Conditioning, 232.28; Howard Johnson, Oacoma, 213.36; Johnson, Dari, 51.02; Johnson Pochop law Office, 1358.16; Mastercard, 1853.35; McManus, Chad, 55.10; Microfilm Imaging Systems, 409.00; Midstate Communications, 1007.54 Minnehaha County, 75.65; Office Products Center, 270.01; Petty Cash, 182.40; Powell, Bonnie, 51.02; Relx Inc, 200.00; Riverview Chevrolet Buick, 263.42; Sanford Health Network, 96.00; Schumacher Elevator Company, 229.81; Servall Uniform Linen Company, 42.41; Shields Embroidery & Design, 564.28; SD Association of County Commissioners, 600.00; SD Department of Revenue, 60.00; SDSU Extension, 224.54; SD Department of Health, 570.00; Smith, Garrett, 68.36; Steve Smith Law Office, 3755.16; Soulek, Clint 300.00; Steckly Law Office, 568.62; Taylor, James, 3200.00;Tech Solutions, 73,150.00; Thomas, Kurt, 83.66; Thompson, Sheila, 54.08; United Laboratories, 644.82;Verizon Wireless, 41.93; Warne Chemical & Equipment, 133.44.

**ROAD & BRIDGE FUND**

***Salaries:*** 13179.52. ***FICA & Medicare:*** First Dakota Bank, 1016.71. ***Retirement:*** SDRS, 790.78. ***Insurance Reimbursement:*** 328.36. ***Insurance:*** ABA 2636.15. A -OX Welding Supply Company, 385.95; Aurora Brule Rural Water, 35.00 ; Brooks Hardware, 241.40; Brule County Co-op Association, 30.00; Burke Oil Company, 2604.57; Butler, 151.76; C & B Operations, 147.90; Central Electric Cooperative, 456.00; City of Kimball, 48.81; Larry’s Automotive, 1410.02; Lyle Signs, 303.05; Mastercard, 671.89; Midstate Communications, 167.57; Petty Cash, 4.89; Sturdevant’s Auto Value, 75.99; Tech Solutions, 2315.00; Verizon Wireless, 41.93; Wheelco, 288.48.

**24/7 FUND**

***Salaries:*** 182.97. ***FICA & Medicare:*** First Dakota Bank, 16.51. ***Retirement:*** SDRS, 14.64. ***Insurance Reimbursement:*** 28.66. ***Insurance:*** 2.34. Attorney General Office, 462.00;Tech Solutions, 2325.00.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 699.30. ***FICA & Medicare:*** First Dakota Bank, 78.61. ***Retirement:*** SDRS, 41.96. ***Insurance Reimbursement:*** 328.36. Midstate Communications, 67.20; Tech Solutions, 2963.00.

**E911 FUND**

Mastercard, 64.50; Midstate Communications, 330.62; Two Way Solutions, 300.00.

**LAW LIBRARY FUND**

Relx Inc, 443.09.

**LEPC FUND**

Central Dakota Times, 60.00; Howard Johnson Oacoma, 109.62.

**REGISTER OF DEEDS MODERNIZATION & PRESERVATION FUND**

Microfilm Imaging Systems, 235.00; SD Association of County Commissioners, 164.00.

## **ADJOURNMENT**

Commissioner Swanson moved and Commissioner Carson seconded to adjourn at 11:38 am with the next meeting being held on 4-4-2024 at 9:30 am. All members voted aye. Motion carried.

ATTEST:

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PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS