REGULAR MEETING OF BRULE COUNTY COMMISSIONERS

January 18, 2024

# The Board of Brule County Commissioners met in regular session at 9:30 a.m. at the Brule County Courthouse. Members present: DeBoer, Mairose, Dozark, Swanson and Carson. Also present: Dedrich Koch, Deputy States Attorney and Janet Petrak, Central Dakota Times. No public comments or conflicts of interest were noted.

## **APPROVE MINUTES**

 Commissioner Swanson moved and Commissioner Mairose seconded to approve the minutes of 1-2-2024. All members voted aye. Motion carried.

**SD DINOSAUR PARK**

 Doug and Nancy Nelson met with the Commissioners regarding the City Park/SD Dinosaur Park that is in the development stages. Nelson advised that part of the Park will encroach until County Property located south of the Jail Building and would like to get permission to use this area before proceeding with the final design and development of the Park. No permanent structures would be put on this section of ground, just grassy area and sidewalk if permission is granted. Commissioner Carson moved and Commissioner Swanson seconded to table a decision at this time and do some more research of the area. All members voted aye. Motion carried.

**SECONDARY ROAD TRANSFERS**

 Commissioner Mairose moved and Commissioner Swanson seconded to do a transfer from the secondary road reserve for expenses for unorganized township for road maintenance and weed spraying of $1935.30 ($185.30 is weed spraying). All members voted aye. Motion carried.

**OPERATING TRANSFERS**

 Commissioner Swanson moved and Commissioner Carson seconded to authorize the following budgeted operating transfers for 2024:

 911 Budget - $11,837.00

 Domestic Abuse - $1,500.00

All members voted aye. Motion carried.

**RAFFLE**

 Kimball Legion is planning a raffle to be held from January 20, 2024 to March 29, 2024. Commissioner Swanson moved and Commissioner Dozark seconded to approve the raffle. All members voted aye. Motion carried.

**JAIL CONTRACTS**

 Commissioner Carson moved and Commissioner Dozark seconded to approve prisoner board contracts with the following Counties at $72.00/day for 2024: Aurora, Hanson, Hyde, Jerauld, Lyman, Sanborn, Stanley and Walworth County. All members voted aye. Motion carried.

**TRAVEL REQUEST**

 Commissioner Swanson moved and Commissioner Mairose seconded to approve a travel request for Katheryn Benton, Emergency Manager to attend a Mass Fatality Conference in Rapid City, April 29 – May 1, 2024. 3 Nights Motel and Mileage. All members voted aye. Motion carried.

**PERSONNEL**

 Commissioner Swanson moved and Commissioner Mairose seconded to approve .50/hour increase to Ira Schumacher effective January 18, 2024 as she has passed her probationary period. All members voted aye. Motion carried.

 Commissioner Swanson moved and Commissioner Carson seconded to approve the transfer of Beandri Olney to the Highway Department from the Assessor’s Office effective January 22, 2024 and to increase her wage to $19.57/hour (.50 less during probationary period) to include a probation period of 3 months. All members voted aye. Motion carried.

**ABATEMENTS**

 Commissioner Carson moved and Commissioner Swanson seconded to approve the following abatements: Reenstine Miller $464.62 (property taken in the tax deed process) and Overweg Estates LLC $1,328.82 (Cahill OL#1 OLS, Kimball, SD) as the structure was removed in August, 2023 and was not removed from the taxing rolls. All members voted aye. Motion carried.

**PLAT**

 Commissioner Dozark moved and Commissioner Swanson seconded to approve the following plat: A plat of Lots A, B and C of Cahill’s Corner Second Addition in the South ½ of the SE ¼ of Section 10, a portion lying within the city limits of Kimball, T 103 N R 68 W of the 5th PM Brule County, SD. All members voted aye. Motion carried.

**SURPLUS PROPERTY**

 Commissioner Mairose moved and Commissioner Carson seconded to surplus a Ricoh MP 2851 copier from the Register of Deeds Office, to be trashed as it no longer worked. All members voted aye. Motion carried.

**EXECUTIVE SESSION**

 Commissioner Carson moved and Commissioner Mairose seconded to enter executive session at 10:32 am to discuss personnel issues. Executive session declared over at 11:12 am.

### AUDITOR’S ACCOUNT WITH THE TREASUER

 The Auditor’s Account with the Treasurer showed as of 12-31-2023 a balance of $6,992,116.25 in all state, county, civil, school & trust funds.

### REGISTER OF DEEDS STATEMENT OF FEES

 The Register of Deeds Statement of Fees showed a collection of $4,847.12 for December, 2023.

**REPORTS & CORRESPONDENCE**

 The following reports were received and placed on file in the County Auditor’s office: Auditors Account with the Treasurer, Trial Balance Sheet, Register of Deeds Statement of Fees, Register of Deeds Annual Report, SCWDD Agenda and Minutes.

**APPROVE CLAIMS**

 Commissioner Dozark and Commissioner Carson seconded to approve the following bills and payroll. All members voted aye. Motion carried.

# **GENERAL FUND**

***Salaries:*** Commissioners, 3111.05; Auditor, 6792.23; Treasurer, 6815.03; States Attorney, 13,113.01; Assessor, 6438.72; Planning Commission, 446.11; Register of Deeds, 6808.40; Sheriff, 23,928.03; Jail, 30,674.97; Coroner, 75.00; Courthouse, 2928.00; Veteran Service, 1649.18; Victim Witness Coordinator, 447.27. ***FICA & Medicare:*** First Dakota Bank, 8276.83. ***Retirement:*** SDRS, 6512.69. ***Insurance Reimbursement:*** 7650.84. ***Insurance:*** ABA 8095.81. AT & T Mobility, 12.68; Andera, Glenda, 70.34; Ashley, Jeffrey, 30.40; Ashley, Nikki, 13.06; Avera Occupational Medicine, 320.00; Axon Enterprise Inc, 2720.00; B. Fast Custom LLC, 450.00; Biskeborn, Kristin, 56.12; Black Hills Chemical & Janitorial, 157.41; Bob Barker, 331.33; Bode, Julie, 23.26; Bomgaars Supply, 43.68; Bowen, Lesley, 12.04; Brule County Co-op Association, 26.00; Burke Oil Company, 2,672.84; Byre Brothers Inc, 159.00; Caldwell, Christopher, 11.02; Central Dakota Times, 253.33; Central Electric Cooperative, 351.00; Chamberlain Ace Hardware, 144.94; Chamberlain Food Center, 171.74; Colestock, Lesli, 73.46; Dailey Law, 1630.20; Dozark, Gary, 411.20; Edwards, Matthew, 51.02; Election Systems & Software, 4667.25; Enviromaster, 88.00; Fink, Keith, 16.12; First Dakota Bank, 268.62; Fly, Colin, 13.06; Goodrich, Amanda, 11.02; Hein Law Office, 2488.31; Hildebrant, Taylor, 32.44; HireClick, 354.00; Hometown Handyman, 200.00; Hopkins Plumbing & Heating, 199.11; Hosek, Mike, 171.76; Howe, Carl, 10.00; James, Tammy, 500.00; Johnson, Dari, 11.02; Kunzweiler, Richard, 128.82; Lehr, Law Office, 2387.25; Lincoln County Auditor, 53.50; Mairose & Steel, LLC, 376.09; Mairose, Greg, 637.56; MasterCard, 2256.04; Maule, Theresa, 67.88; Mayer, Adam, 15.10; McManus, Chad, 15.10; McManus, Montayya, 16.12; Midstate Communications, 1177.54; Miller, Darrell, 2988.00; Mitchell Regional 911, 3199.55; Northwestern, 2394.54; Office Products Center, 1858.21; Olson’s Pest Tech Inc, 80.00; Overweg, Duane, 175.44; Pazour, Joel, 111.92; Petrak, Ted, 227.20; Petty Cash, 266.20; Planning & Development, 17,619.00; Powell, Bonnie, 11.02; Powell, Ricky, 70.40; Priebe, Annette, 15.10; Priebe, Chad, 16.12; Pukwana Town, 91.97; Relx Inc, 637.73; Ristau, Karen, 51.02; Sanford Health Network, 38.71; Schaefer, Dean, 30.00; Schoenhard, Mark, 11.02; Schumacher Elevator Company, 229.81; SD Association of County Commissioners, 152.63; SD Department of Health, 280.00; SD Department of Revenue, 60.00; SDAE4-HP, 120.00; SDSU Extension, 153.15; Smith, Garrett, 28.36; Smith, Stana, 11.02; Stephanie Moen & Associates, 24.50; Steve Smith Law Office, 5135.12; Swanson, Sharman, 195.20; Tarabetz, Suzanne, 11.02; Tech Solutions, 1681.68; Thiel;s Collision Center, 75.00; Thomas, Kurt, 44.68; Thompson, Sheila, 14.08; Warmbrand, Katherine, 20.20; Wellman, Jill, 60.20

# **ROAD & BRIDGE FUND**

***Salaries:*** 22,009.85. ***FICA & Medicare:*** First Dakota Bank, 1710.65. ***Retirement:*** SDRS, 1282.32. ***Insurance Reimbursement:*** 656.72. ***Insurance:*** ABA 3592.70. Aurora Brule Rural Water, 35.00; Blasius Sanitation, 780.00; Bomgaars Supply, 787.91; Brooks Hardware, 227.39; Burke Oil Company, 748.55; C & S Truck Sales, 94.80; CNH Industrial Accounts, 67.42; Central Electric Coopeative, 451.00; City of Kimball, 46.86; Cozine Electric, 34.20; DMC Wear Parts Inc, 6000.00; Duba, Dwight, 500.00; Hireclick, 354.00; Mastercard, 652.42; Northwestern, 266.20; Overweg Repair, 46.32; RDO Equipment Company, 776.64; Standy Rock & Gravel, 20,944.45; Tech Solutions, 10.00; Titan Machinery, 241.00.

**911 FUND**

Midstate Communications, 327.52; Mitchell Regional 911, 22,080.30.

**24/7 FUND**

***Salaries:*** 405.33. ***FICA & Medicare:*** First Dakota Bank, 35.97. ***Retirement:*** SDRS, 32.42. ***Insurance Reimbursement:*** 60.63. ***Insurance:*** 2.34. Attorney General’s Office, 364.00; Mastercard, 559.64; MicroDistributing II, 465.01; Tech Solutions, 236.32.

**EMERGENCY MANAGEMENT FUND**

***Salaries:*** 1386.56. ***FICA & Medicare:*** First Dakota Bank, 138.68. ***Retirement:*** SDRS, 83.19. ***Insurance Reimbursement:*** 648.03. Midstate Communications, 67.20; Tech Solutions, 30.00.

**DOMESTIC ABUSE FUND**

Missouri Valley Crisis Center, 420.78.

**REGISTER OF DEEDS MODERNIZATION & PRESERVATION**

Executive Management Finance Office, 10.12; Office Products Center, 4870.00; SD Association of County Officials, 110.00.

**LEPC FUND**

Two Way Solutions, 350.00

**SALES & EXCISE FUND**

SD Department of Revenue, 9.29.

## **ADJOURNMENT**

 Commissioner Swanson moved and Commissioner Mairose seconded to adjourn at 11:35 am with the next meeting being held on 2-1-2024 at 9:30 am. All members voted aye. Motion carried.

ATTEST:

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PAMELA PETRAK DONN DEBOER

BRULE COUNTY AUDITOR BOARD OF BRULE COUNTY COMMISSIONERS